



HALIFAX REGIONAL MUNICIPALITY
&
NOVA SCOTIA UNION OF PUBLIC EMPLOYEES - LOCAL 13

Minutes of a **JOINT OCCUPATIONAL HEALTH & SAFETY COMMITTEE (JOHSC)** meeting held on Aug 10th, 2017 - **9:00 am in Compass Rose Boardroom at Alderney Gate, Dartmouth, NS.** 11 members were in attendance. Identified with a (*) below.

<u>COMMITTEE MEMBERS</u>	<u>WORK LOCATION (BU)</u>	<u>TEL</u>	<u>E-MAIL</u>
<u>NSUPE:</u>			
Shaun Anderson	3875 Mackintosh St (TPW)	490-3946	andersos@halifax.ca
*Steven Buckland	Duke Tower (CCS)	490-4513	bucklas@halifax.ca
Leonard Bugbee (Chair)	Eric Spicer Building (TPW)	490-4866	bugbeel@halifax.ca
Gillian Martin- Greenough	Ferry Terminal (P & R)	490-4585	martingi@halifax.ca
Adam Noble	81 Ilsley Avenue (CAO)	490-1485	noblea@halifax.ca
Tamar Pryor – Brown	Mellor Avenue (P & D)	476-3386	pryort@halifax.ca
*Peter Jollimore	Innovation Drive (P & R)	490-7498	jollimp@halifax.ca
<u>MANAGEMENT:</u>			
Paula Amaral	Mellor Avenue (P & D)	490-1940	amaralp@halifax.ca
*Cheryl Murphy	Alderney Gate (FAM)	490-7122	murphyh@halifax.ca
*John Fawcett	Eric Spicer (TPW)	490-6824	fawcetj@halifax.ca
*Shawn Marriott (Co Chair)	947 Mitchell St. Hfx (P & R)	490-6265	marrios@halifax.ca
Jeff Spares	Ferry Terminal (P & R)	490-6820	sparesj@halifax.ca
Erin Macdonald	Alderney Gate (FAM)	292-5795	macdoner@halifax.ca
<u>ALTERNATES:</u>			
NSUPE- Cindy Stevens	Duke Tower (CCS)	490-1563	stevenc@halifax.ca
NSUPE Brooke Neily	Citadel Community Ctr (P & R)	490-7278	neilyb@halifax.ca
NSUPE- Claudine Fougere	Alderney Gate (P & D)	490-6028	fougerec@halifax.ca
*Management – Scott Hill	Mellor Avenue (P & D)	490-3588	hills@halifax.ca
<u>OTHER:</u>			
Nancy Elliot	NSUPE-Business Agent/Lawyer	422-6055	
*David Williams	Corporate Safety Specialist	877-8840	williadv@halifax.ca

Find a copy of current minutes by visiting..... www.halifax.ca. Then go to Inside HRM/Business Units/Corporate Safety/Committee minutes/NSUPE Local 13/2011-2012

IMPORTANT CONTACT INFORMATION:

HRM Corporate Safety ; corpsafety@halifax.ca	490-1927
NS Department of Labor; www.gov.ns.ca/lae/healthandsafety.ca	424-5400
JOH&S Local 13 Committee ; nsupe13johs@halifax.ca	

Agenda Items	Discussion/Decision	Action
1. Call to Order	Call to order at 9:05 am, Motion by Steve Buckland; seconded by Cheryl Murphy.	
2. Opening Remarks	Minute taker requested, John Fawcett from Management volunteered.	
3. Approval of Minutes	Cheryl Murphy approved the minutes; seconded by Steve Buckland	
4. Business Arising from Minutes	Letter being prepared for CAO to sign off for training allowances for all Committee Members to update and maintain safety certification. The amount of \$1500.00 to cover expected annual costs of training.	
5. Old Business	<p>Arc Flash protection gear still waiting for some to be fitted – finalized. Battery Recycling Boxes – now handled by Novexco – they can be ordered with regular supplies and will be picked up when full. – No Update</p> <p>Ventilation issues – air quality tests are being conducted by Crombie Building Services – devices were placed in the HR and ICT areas to have data collected. There was no difference in results to measure particulate between pre-construction and during construction.</p> <p>Safety Concerns at West Stores – There are ongoing issues with this building and a meeting was held to go over concerns with Corporate Safety. A walk thru of the building was conducted. A list of issues has been created. A micro climate for offices is trying to be created in/near an area with large open bays. When bay doors are closed, it creates humid area with mold issues. Walls have been painted and re-inspected for mold. The brine tank has been an issue. Fire stop wall has been completed. A/C is completed.</p>	
6. New Business	WHMIS – December 1, 2018 all workplaces must be compliant with new WHMIS. Corporate Safety will be rolling out a procedure next month. Nominations for Chair will take place next month	
7. Review of Accident/Incident Reports	<ul style="list-style-type: none"> • Employee received a shock while working in the rain from equipment in an energized signal cabinet. • Small tick in right wrist above the cuff. • staff person put hand into a bin. Inside there was a clip board. The metal piece on the board cut fingers. • Forklift left on charge overnight. When employee arrived in the morning she found battery acid on the floor when taking forklift off charge. • Staff person was supporting a participant in program and was hit accidentally in the head by an iPad being carried by the participant. • Employee was pruning under the weeping Beech and was stung twice. The second sting was on the head. He started to have a reaction after the second sting. 	
8. Next Meeting	Thursday, September 14th, 2017 at 9:00 a.m. in Compass Rose Meeting Room Alderney Gate, Dartmouth.	
9. Adjournment	Meeting adjourned 10:10 am by Cheryl Murphy; seconded by Steve Buckland.	
10. Approval	These minutes were approved by Shawn Marriott on August 15, 2017.	