



HALIFAX REGIONAL MUNICIPALITY
&
NOVA SCOTIA UNION OF PUBLIC EMPLOYEES - LOCAL 13

Minutes of a **JOINT OCCUPATIONAL HEALTH & SAFETY COMMITTEE (JOHSC)** meeting held on June 8th, 2017 - **9:00 am in Compass Rose Boardroom at Alderney Gate, Dartmouth, NS.** 10 members were in attendance. Identified with a (*) below.

<u>COMMITTEE MEMBERS</u>	<u>WORK LOCATION (BU)</u>	<u>TEL</u>	<u>E-MAIL</u>
--------------------------	---------------------------	------------	---------------

NSUPE:

*Shaun Anderson	3875 Mackintosh St (TPW)	490-3946	andersos@halifax.ca
*Steven Buckland	Duke Tower (FICT)	490-4513	bucklas@halifax.ca
*Leonard Bugbee (Chair)	Eric Spicer Building (TPW)	490-4866	bugbeel@halifax.ca
*Gillian Martin-Greenough	Ferry Terminal (P & R)	490-4585	martingi@halifax.ca
*Adam Noble	81 Ilsley Avenue (CAO)	490-1485	noblea@halifax.ca
Tamar Pryor – Brown	Mellor Avenue (CRS)	476-3386	pryort@halifax.ca

MANAGEMENT:

*Paula Amaral	Mellor Avenue (P&D)	490-1940	amaralp@halifax.ca
*Brenda Atkinson	Alderney Gate (FICT)	490-6514	atkinsb@halifax.ca
John Fawcett	Eric Spicer (TPW)	490-6824	fawcetj@halifax.ca
Shawn Marriott (Co-Chair)	947 Mitchell St. Hfx (P & R)	490-6265	marrios@halifax.ca
*Cheryl Murphy	Alderney Gate (FICT)	490-7122	murphych@halifax.ca
*Jeff Spares	Ferry Terminal (P&R)	490-6820	sparesj@halifax.ca

ALTERNATES:

Mgmt- Joe Colley	Alderney Gate (FICT)	490-7357	colleyj@halifax.ca
NSUPE- Claudine Fougere	Ferry Terminal (P & R)	490-5713	fougerec@halifax.ca
NSUPE Peter Jollimore	Innovation Drive P & R	490-7498	jollimp@halifax.ca
NSUPE- Cindy Stevens	Duke Tower (FICT)	476-2686	stevenc@halifax.ca
NSUPE- Rebecca Zolkower	Bayers Road (P&D)	490-5016	zolkowr@halifax.ca

OTHER:

Nancy Elliot	NSUPE-Business Agent/Lawyer	422-6055	
Victor Lopez	Mellor Avenue (CRS)		
*David Williams	Corporate Safety Specialist	877-8840	williadv@halifax.ca

Find a copy of current minutes by visiting..... www.halifax.ca. Then go to Inside HRM/Business Units/Corporate Safety/Committee minutes/NSUPE Local 13

IMPORTANT CONTACT INFORMATION:

HRM Corporate Safety ; corpsafety@halifax.ca	
NS Department of Labor; www.gov.ns.ca/lae/healthandsafety.ca	424-5400
JOH&S Local 13 Committee ; nsupe13johs@halifax.ca	

Agenda Items	Discussion/Decision	Action
--------------	---------------------	--------

1. Call to Order	Call to order at 9:03 am. Motion by Leonard Bugbee; seconded by Cheryl Murphy.	
2. Opening Remarks	Minute taker requested, Brenda Atkinson volunteered.	
3. Approval of Minutes	Minutes were approved by Steven Buckland, seconded by Gillian Martin-Greenough	
4. Business Arising from Minutes	Budget required for committee for safety training for members. \$1500 has been suggested.	
5. Old Business	<p>Cindy Stevens has not yet drafted letter asking that the JOHSC be given a training budget for members but will soon send the letter to the Chair for approval.</p> <p>Continuing discussion regarding the ongoing problems with procuring Arc Flash Personal Protective Equipment for all employees. Shaun Anderson explained that some employees have been given credit cards to purchase the equipment, whereas for others there is a hold-up based on complications with a procurement contract. A new purchasing consultant has been hired, however, which should expedite the acquisition of the necessary items.</p>	
6. New Business	<p>OH&S training – some committee members are interested in pursuing courses.</p> <p>Letter presented to the committee by Leonard Bugbee that is being circulated by management dated May 10th regarding the Motor Vehicle Act. This letter states that random unannounced inspections will occur. This letter contains a checklist for vehicles and vehicle compliance.</p> <p>A suggestion from Leonard Bugbee to David Williams about using the technology in the room to show training and safety videos. It was a suggestion embraced by the members of the committee and David will look in to it further.</p> <p>The new Corporate Safety database is almost complete and new reports will soon be available for members of the committee.</p>	
7. Review of Accident/Incident Reports	<p>The following workplace incidents/accidents were selected for review by the committee:</p> <ol style="list-style-type: none"> 1. Welding – an evacuation was necessary due to smoke. 2. In Parks an employee had a sprained ankle due to workplace design. 3. An employee lifting a bag of garbage hurt his back due to improper lifting. 4. An employee twisted their knee due to improper lifting. 	
8. Next Meeting	Thursday, July 13th, 2017 at 9:00 a.m. in Compass Rose Meeting Room Alderney Gate, Dartmouth.	
9. Adjournment	Meeting adjourned at 10:15 am by Gillian Martin-Greenough; seconded by Cheryl Paula Amaral.	
10. Approval	These minutes were approved by.	