



HALIFAX REGIONAL MUNICIPALITY
&
NOVA SCOTIA UNION OF PUBLIC EMPLOYEES - LOCAL 13

Minutes of a **JOINT OCCUPATIONAL HEALTH & SAFETY COMMITTEE (JOHSC)** meeting held on September 14th, 2017 - **9:00 am in Compass Rose Boardroom at Alderney Gate, Dartmouth, NS.** **14** members were in attendance. Identified with a (*) below.

<u>COMMITTEE MEMBERS</u>	<u>WORK LOCATION (BU)</u>	<u>TEL</u>	<u>E-MAIL</u>
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NSUPE:

*Shaun Anderson	3875 Mackintosh St (TPW)	490-3946	andersos@halifax.ca
*Steven Buckland	Duke Tower (CCS)	490-4513	bucklas@halifax.ca
*Leonard Bugbee (Chair)	Eric Spicer Building (TPW)	490-4866	bugbeel@halifax.ca
*Peter Jollimore	Innovation Drive (P & R)	490-7498	jollimp@halifax.ca
*Gillian Martin- Greenough	Ferry Terminal (P & R)	490-4585	martingi@halifax.ca
*Adam Noble	81 Ilsley Avenue (CAO)	490-1485	noblea@halifax.ca
Tamar Pryor – Brown	Mellor Avenue (P & D)	476-3386	pryort@halifax.ca

MANAGEMENT:

*Paula Amaral	Mellor Avenue (P & D)	490-1940	amaralp@halifax.ca
*Cheryl Murphy	Alderney Gate (FAM)	490-7122	murphyh@halifax.ca
*John Fawcett	Eric Spicer (TPW)	490-6824	fawcetj@halifax.ca
*Erin Macdonald	Alderney Gate (FAM)	292-5795	macdoner@halifax.ca
*Shawn Marriott (Co Chair)	947 Mitchell St. Hfx (P & R)	490-6265	marrios@halifax.ca
*Jeff Spares	Ferry Terminal (P & R)	490-6820	sparesj@halifax.ca

ALTERNATES:

*NSUPE- Cindy Stevens	Duke Tower (CCS)	476-2686	stevenc@halifax.ca
NSUPE Brooke Neily	Citadel Community Ctr (P & R)	490-7278	neilyb@halifax.ca
NSUPE- Claudine Fougere	Alderney Gate (P & D)	490-6028	fougerec@halifax.ca
Management – Scott Hill	Mellor Avenue (P & D)	490-3588	hills@halifax.ca

OTHER:

Nancy Elliot	NSUPE-Business Agent/Lawyer	422-6055	
David Williams	Corporate Safety Specialist	877-8840	williadav@halifax.ca

Find a copy of current minutes by visiting..... www.halifax.ca. Then go to Inside HRM/Business Units/Corporate Safety/Committee minutes/NSUPE Local 13/2011-2012

IMPORTANT CONTACT INFORMATION:

HRM Corporate Safety ; corpsafety@halifax.ca	490-1927
NS Department of Labor; www.gov.ns.ca/lae/healthandsafety.ca	424-5400
JOH&S Local 13 Committee ; nsupe13johs@halifax.ca	

Agenda Items	Discussion/Decision	Action
1. Call to Order	Call to order at 9:02 am by Leonard Bugbee	
2. Opening Remarks	Minute taker requested, Adam Noble from NSUPE volunteered.	
3. Approval of Minutes	Steve Buckland approved the minutes; seconded by Cheryl Murphy	
4. Business Arising from Minutes	<ul style="list-style-type: none"> - A new vendor has been found for the Arc Flash protective gear for Traffic Lights, and a contract is being worked out. - Cindy Stevens is continuing to work on the letter to the CAO regarding a fund for JOHSC training; currently awaiting data from David Williams regarding the number of OHS committee members in the entire municipal staff to inform the content of the business case to be outlined in the letter. 	
5. Old Business	<ul style="list-style-type: none"> - At West Stores, they might want to put in a BMS request for an industrial-grade (not consumer-grade) carbon monoxide detector to be used, like the ones used by Metro Transit. - Also, due to several issues including mold growth due to possible poor ventilation, a walk-through of West Stores/Street Lighting by members of their staff and management should be conducted to assess hazards and determine solutions. 	<i>Shaun Anderson</i>
6. New Business	<ul style="list-style-type: none"> - A review of policies for dealing with Stinging Insects while working will be reviewed by committee members at next month's meeting with feedback to be collected via email and compiled by Gillian Martin-Greenough. - Shawn Marriott was voted as Chair for the committee for October 2017 to September 2018. 	<i>Gillian Martin-Greenough</i>
7. Review of Accident/Incident Reports	<ul style="list-style-type: none"> - Leaks present in diesel exhaust fluid containers at Mackintosh (near miss, container defective) - Elevator doors closed on employee (near miss, investigation pending) - Hot water tank fail (near miss, investigation pending) - Wrist hurt by door opening too hard and hitting someone (accident, investigation pending) 	
8. Next Meeting	Thursday, October 12th, 2017 at 9:00 a.m. in Compass Rose Meeting Room, Alderney Gate, Dartmouth.	
9. Adjournment	Motion to adjourn at 10:15 am by Cheryl Murphy seconded by Gillian Martin-Greenough motion carried.	
10. Approval	These minutes were approved by Leonard Bugbee and Shawn Marriott on October 4 th , 2017.	