

BEREAVEMENT GIFT POLICY

DONATION TO CHARITY

1. When a current or retired member dies, a Local wishing to acknowledge that will be assisted in providing a donation to a charity in the member's name.
2. The Local shall be responsible for initiating a donation in the member's name, and:
 - a. Providing to the NSUPE office:
 - i. the name of the member;
 - ii. the proper name and a complete mailing address of the charity to which the donation will be made; or
 - b. Where no specific charity has been designated, advising the NSUPE office that it is requesting that a donation be made to Feed Nova Scotia in the member's name.
3. The NSUPE office will be responsible for, as soon as possible following notification from the Local, mailing a cheque to the charity named by the Local as set out above.
4. The amount of the donation will be fifty dollars (\$50.00), or such higher amount as is set by Executive Council from time to time.

CARDS

5. All-occasion cards will be provided to each Local desiring them. Such cards may be used in the event of the death of a member or a member's family member or such other occasion (eg. wedding, birth, retirement, or similar life event) as the Local deems appropriate.
6. The Local will designate a member to be responsible for requesting and receiving the cards from the NSUPE office and sending them out to members. Postage will be reimbursed following submission of an expense claim.
7. Any personal information of a member (eg. a home address) received by the Local member responsible for sending cards will be kept confidential.