

Local Executive Financial Report Policy

Last Updated on June 17, 2019

NSUPE's Admin Assistant, in consultation with the Treasurer and the Finance Committee, will endeavor to prepare and distribute quarterly financial reports to the Executive Council Member of each NSUPE Local. Where no Executive Council Member has been elected, the Local Executive may provide a name of the Local Executive member to whom the report will be distributed to. The Executive Council Member, or designated member, to receive the financial reports is explicitly responsible for ensuring the confidentiality of the report.

Financial reports are strictly confidential and cannot be photocopied and/or distributed to members. The Executive Council Member should deliver the report to their members verbally at a general meeting and may use a projector as a presentation aid.

If the Local Executive or a member requests more detailed information, they may contact the Treasurer at treasurer@nsupe.ca or the NSUPE office at admin@nsupe.ca.