

HALIFAX

HALIFAX REGIONAL MUNICIPALITY & NOVA SCOTIA UNION OF PUBLIC EMPLOYEES - LOCAL 13

Minutes of the **JOINT OCCUPATIONAL HEALTH AND SAFETY COMMITTEE** meeting on January 14th, 2021 - **9:03 am via Teams**. 14 members were in attendance. Identified with a (*) below.

COMMITTEE MEMBERS	WORK LOCATION (BU)	TEL	E-MAIL
<u>NSUPE:</u>			
*Shaun Anderson	3875 Mackintosh St (TPW)	476-2879	andersos@halifax.ca
*Peter Jollimore (Chair)	1492 St. Margarets Bay (P&R)	476-2717	jollimp@halifax.ca
*Adam Noble	81 Ilsley Avenue (CAO)	490-1485	noblea@halifax.ca
Christine MacLean	Alderney Gate (FAM)	490-6342	macleach@halifax.ca
*Lacy Lalonde	Eric Spicer (TPW)	490-6849	lalondl@halifax.ca *
*Brad Whalen	7071 Bayers Road (P&D)	817-7362	whalenb@halifax.ca
*Alonzo MacDonald	636 Sackville Dr (TPW)	476-2658	macdonalo@halifax.ca
<u>MANAGEMENT:</u>			
*Paula Amaral	Eric Spicer (TPW)	490-4231	amaralp@halifax.ca
*Erin MacDonald	Alderney Gate (FAM)	292-5795	macdoner@halifax.ca
*Shawn Marriott (Co-Chair)	947 Mitchell St. (P&R)	719-4032	marrios@halifax.ca
*Jeff Spares	Ferry Terminal (P&R)	490-6820	sparesj@halifax.ca
*Scott Hill	7 Mellor Ave (P&D)	490-3588	hills@halifax.ca
<u>NSUPE ALTERNATES:</u>			
Gillian Martin-Greenough	Ferry Terminal (P&R)	490-4585	martingi@halifax.ca
Joe Kaiser	Duke Tower (ICT)	476-2362	kaiserj@halifax.ca
*Brooke Neily	Musquodoboit Har. (P&R)	889-4053	neilyb@halifax.ca
Mike Morgan	7071 Bayers Road (P&D)	476-9207	morganm@halifax.ca
*Steve Buckland	Duke Tower (Finance)	490-4513	bucklas@halifax.ca
<u>MGMT ALTERNATES</u>			
John Fawcett	Eric Spicer (TPW)	490-6824	fawcettj@halifax.ca
Jason Walker	Ferry Terminal (FAM)	292-4610	walkerj@halifax.ca
Bruce Wilson	Alderney Gate (FAM)	476-8557	wilsonb@halifax.ca
Hilary Hayes	7 Mellor Avenue (P&D)	490-2550	hayesh@halifax.ca
<u>OTHER:</u>			
*David Williams	Corporate Safety Specialist	877-8840	williadv@halifax.ca

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IMPORTANT CONTACT INFORMATION:

HRM Corporate Safety; corpsafety@halifax.ca
NS Department of Labor; www.gov.ns.ca/lae/healthandsafety.ca 424-5400
JOH&S Local 13 Committee; nsupe13johs@halifax.ca

Agenda Items	Discussion/Decision	Action
1. Call to Order	Call to order at 9:03 am	
2. Opening Remarks	Paula Amaral, non-union member volunteered to take minutes.	
3. Approval of the minutes	<p>Jeff Spares motioned to approve the December minutes, with Steve Buckland seconding.</p> <p>Peter Jollimore to digitize the changes to the rules and procedures that were discussed.</p>	
5. Business Arising from Minutes	Steve Berkman, Supervisor of Parking Enforcement will be attending our February meeting to give the committee an overview of what safety procedures are in place for the CO1's. Victoria Home, Manager of Parking Enforcement may also attend.	
6. Old Business	No old business	
7. New Business	<p>We reviewed Scott Hill's notes from his review of the Safe Work Practice around Lightning Awareness developed for ROC and Parks. Everyone to review and submit their comments to Shawn Marriott by February 11th.</p> <p>Peter and Brooke to pull people together to work on a safe work practice for lifeguards in Recreation surrounding "Lightning Awareness".</p> <p>Dave mentioned that NAOSH will be occurring during the month of May and the activities will be virtual this year. Dave will inform the committee once he has the schedule.</p>	
8. Review of Accident/Incident Reports	<p>Dave noted that Compliance has completed their investigation on one of their incidents and have updated the cause to reflect violence against employee. This incident was regarding someone receiving a parking ticket on Dresden Row.</p> <p>Dave agreed to add a column to the incident sheet indicating the business unit. He will update the sheet moving forward.</p> <p>Peter mentioned that we could brainstorm of possible things we can do to keep our people safe.</p>	
9. Next Meeting	Thursday, February 11th, 2021 via Microsoft Teams	
10. Adjournment	Meeting adjourned 10:00 am	
11. Approval	These minutes were approved by XXXX on XXXX	