



HALIFAX REGIONAL MUNICIPALITY &
NOVA SCOTIA UNION OF PUBLIC EMPLOYEES - LOCAL 13

Minutes of the **JOINT OCCUPATIONAL HEALTH AND SAFETY COMMITTEE** meeting on May 13th, 2021 - **9:05 am via Teams**. **15** members were in attendance. Identified with a (*) below.

COMMITTEE MEMBERS	WORK LOCATION (BU)	TEL	E-MAIL
<u>NSUPE:</u>			
*Shaun Anderson	3875 Mackintosh St (TPW)	476-2879	andersos@halifax.ca
*Peter Jollimore (Chair)	1492 St. Margarets Bay (P&R)	476-2717	jollimp@halifax.ca
*Adam Noble	81 Ilsley Avenue (LEG)	490-1485	noblea@halifax.ca
*Christine MacLean	Alderney Gate (FAM)	490-6342	macleach@halifax.ca
Brad Whalen	7071 Bayers Road (P&D)	817-7362	whalenb@halifax.ca
*Alonzo MacDonald	636 Sackville Dr (TPW)	476-2658	macdonalo@halifax.ca
<u>MANAGEMENT:</u>			
*Paula Amaral	Eric Spicer (TPW)	490-4231	amaralp@halifax.ca
*Erin MacDonald	Alderney Gate (FAM)	292-5795	macdoner@halifax.ca
*Shawn Marriott (Co-Chair)	947 Mitchell St. (P&R)	719-4032	marrios@halifax.ca
*Jeff Spares	Ferry Terminal (P&R)	490-6820	sparesj@halifax.ca
*Scott Hill	7 Mellor Ave (P&D)	490-3588	hills@halifax.ca
<u>NSUPE ALTERNATES:</u>			
Gillian Martin-Greenough	Ferry Terminal (P&R)	490-4585	martingi@halifax.ca
Joe Kaiser	Duke Tower (ICT)	476-2362	kaiserj@halifax.ca
*Brooke Neily	Musquodoboit Har. (P&R)	889-4053	neilyb@halifax.ca
Mike Morgan	7071 Bayers Road (P&D)	476-9207	morganm@halifax.ca
*Steve Buckland	Duke Tower (Finance)	490-4513	bucklas@halifax.ca
<u>MGMT ALTERNATES</u>			
*John Fawcett	Eric Spicer (TPW)	490-6824	fawcetj@halifax.ca
*Jason Walker	Ferry Terminal (FAM)	292-4610	walkerj@halifax.ca
Bruce Wilson	Alderney Gate (FAM)	476-8557	wilsonb@halifax.ca
Hilary Hayes	7 Mellor Avenue (P&D)	490-2550	hayesh@halifax.ca
<u>OTHER:</u>			
*David Williams	Corporate Safety Specialist	877-8840	williadav@halifax.ca

Find a copy of current minutes by visiting..... www.halifax.ca. Then go to Inside HRM/Business Units/Corporate Safety/Committee minutes/NSUPE Local 13

IMPORTANT CONTACT INFORMATION:

HRM Corporate Safety; corpsafety@halifax.ca
NS Department of Labor; www.gov.ns.ca/lae/healthandsafety.ca 424-5400
JOH&S Local 13 Committee; nsupe13johs@halifax.ca

Agenda Items	Discussion/Decision	Action
1. Call to Order	Call to order at 9:05 am	
2. Opening Remarks	NSUPE minute taker requested; Steven Buckland volunteered	
3. Approval of the minutes	April minutes approved by Alonzo MacDonald and seconded by Steven Buckland	
4. Business Arising from Minutes		
5. Old Business	Peter Jollimore updated the committee that the broken rain gutter that caused a slip-and-fall at the Lakeside Community Centre has now been repaired.	
6. New Business	<p>With North American Occupational Safety and Health (NAOSH) Week was last week; flag was raised but no formal ceremony due to COVID 19 .David Williams informed the committee that Corporate Safety courses are being offering virtually safety training.</p> <p>http://intranet.halifax.ca/Corporate/CorporateSafety/index.html</p> <p>ISSUE: Communication gaps timely information – re: Covid 19 exposures. A link that details a pathway to follow for any staff that tests positive: (embedded link)</p> <p>Locations of concern Steps 1 – 4 process has been approved by both provincial public health and Access & Privacy Cases of concern: Locations</p> <ol style="list-style-type: none"> 1. Turner Drive April 25th – was a non NSUPE staff with risks to possible transfer – need for communication between JOHS committees 2. Lakeside Community Centre April 26th – member of public tested positive – flow of information needed Public Health – HRM – Staff 3. Macintosh Depot April 30th - lack of communication- Public Health to various departments and cross contamination with shared facilities. Staff found out information from external sources. There was a 5 day delay in positive information relayed to all affected staff: April 30th – May 5th 4. Eric Spicer: April 23rd timeline of concern staff that was tested and area of exposure confused those at that location. Information 	<p>Voted unanimously by committee members:</p> <p>Shawn Marriott with Peter Jollimore send letter by JOHS committee to HRM management recommending faster / consistent exposure information be put out to all possible staff locations.</p>

	<p>at this location was unreliable or lacking clarification.</p> <ol style="list-style-type: none"> 5. Acadia Centre; One area of an external exposure in one area – library and concerns were discussed of possible cross contamination to other areas of the building. 6. Duke Tower: information of possible exposure obtained from routine posting on provincial public health website. Location of Scotia Square was broad and no details of specific areas of the complex. 7. Capt. Spry Centre: information not relayed - had to be found externally <p>Some HRM facility Covid exposure information had to be found on social media or provincial Covid exposure web site.</p> <p>Recommended an HRM all communication be issued for all Covid positive cases to prevent gaps in information. All JOHS committees be notified.</p> <p>The committee unanimously voted to draft and send a letter to Erica Fleck: Emergency Management Manager - outlining the need for universal notification of positive staff case to all JOHS committees to prevent the possible cross contamination of staff using same facilities</p> <p>Gaps in communication of positive tests between departments can create cross contamination through common areas washrooms and access doors.</p> <p>Log Book: each HRM closed unit consistently be equipped with a daily sign in binder for contact tracing.</p> <p>HRM Vehicle – reminded to ensure each shared vehicle has sanitary supplies to wipe clean common surfaces and / health safety signing pages done before each use.</p> <p>Mask Mandate: Currently HRM uses the public health mandate for mask wearing types/ recommendations.</p>	
<p>7. Review of Accident/Incident Reports</p>	<ol style="list-style-type: none"> 1. Joseph Zatzman Drive – wooded area – compliance officer injured ankle running to retrieve dog 2. Archives: 200 Ilsley Employee Strained muscle lifting/moving box. 3. Fleetview Dr. Compliance officer assaulted by resident with open hand while issuing parking 	

	<p>tickets. No injuries resulted.</p> <p>Request to include all NSUPE positive cases be added as incidents – entered into EHSM.</p>	
8. Next Meeting	Thursday, June 10th,2021 via Microsoft Teams	
9. Adjournment	Meeting adjourned 10:28 am by Peter Jollimore	
10. Approval	These minutes were approved by the Shawn Marriott and Peter Jollimore on June 4 th , 2021	