

# HALIFAX

## HALIFAX REGIONAL MUNICIPALITY & NOVA SCOTIA UNION OF PUBLIC EMPLOYEES - LOCAL 13

Minutes of the **JOINT OCCUPATIONAL HEALTH AND SAFETY COMMITTEE** meeting on June 10, 2021 - **9:04 am via Teams**. **15** members were in attendance. Identified with a (\*) below.

<b>COMMITTEE MEMBERS</b>	<b>WORK LOCATION (BU)</b>	<b>TEL</b>	<b>E-MAIL</b>
<b><u>NSUPE:</u></b>			
*Shaun Anderson	3875 Mackintosh St (TPW)	476-2879	<a href="mailto:andersos@halifax.ca">andersos@halifax.ca</a>
*Peter Jollimore (Chair)	1492 St. Margarets Bay (P&R)	476-2717	<a href="mailto:jollimp@halifax.ca">jollimp@halifax.ca</a>
*Adam Noble	81 Ilsley Avenue (LEG)	490-1485	<a href="mailto:noblea@halifax.ca">noblea@halifax.ca</a>
*Christine MacLean	Alderney Gate (FAM)	490-6342	<a href="mailto:macleach@halifax.ca">macleach@halifax.ca</a>
*Alonzo MacDonald	636 Sackville Dr (TPW)	476-2658	<a href="mailto:macdonalo@halifax.ca">macdonalo@halifax.ca</a>
<b><u>MANAGEMENT:</u></b>			
*Paula Amaral	Eric Spicer (TPW)	490-4231	<a href="mailto:amaralp@halifax.ca">amaralp@halifax.ca</a>
Erin MacDonald	Alderney Gate (FAM)	292-5795	<a href="mailto:macdoner@halifax.ca">macdoner@halifax.ca</a>
Shawn Marriott (Co-Chair)	947 Mitchell St. (P&R)	719-4032	<a href="mailto:marrios@halifax.ca">marrios@halifax.ca</a>
*Jeff Spares	Ferry Terminal (P&R)	490-6820	<a href="mailto:sparesj@halifax.ca">sparesj@halifax.ca</a>
*Scott Hill	7 Mellor Ave (P&D)	490-3588	<a href="mailto:hills@halifax.ca">hills@halifax.ca</a>
<b><u>NSUPE ALTERNATES:</u></b>			
Gillian Martin-Greenough	Ferry Terminal (P&R)	490-4585	<a href="mailto:martingi@halifax.ca">martingi@halifax.ca</a>
Joe Kaiser	Duke Tower (ICT)	476-2362	<a href="mailto:kaiserj@halifax.ca">kaiserj@halifax.ca</a>
Brooke Neily	Musquodoboit Har. (P&R)	889-4053	<a href="mailto:neilyb@halifax.ca">neilyb@halifax.ca</a>
Mike Morgan	7071 Bayers Road (P&D)	476-9207	<a href="mailto:morganm@halifax.ca">morganm@halifax.ca</a>
*Steve Buckland	Duke Tower (Finance)	490-4513	<a href="mailto:bucklas@halifax.ca">bucklas@halifax.ca</a>
<b><u>MGMT ALTERNATES</u></b>			
John Fawcett	Eric Spicer (TPW)	490-6824	<a href="mailto:fawcetj@halifax.ca">fawcetj@halifax.ca</a>
Jason Walker	Ferry Terminal (FAM)	292-4610	<a href="mailto:walkerj@halifax.ca">walkerj@halifax.ca</a>
Bruce Wilson	Alderney Gate (FAM)	476-8557	<a href="mailto:wilsonb@halifax.ca">wilsonb@halifax.ca</a>
Hilary Hayes	7 Mellor Avenue (P&D)	490-2550	<a href="mailto:hayesh@halifax.ca">hayesh@halifax.ca</a>
<b><u>OTHER:</u></b>			
*David Williams	Corporate Safety Specialist	877-8840	<a href="mailto:williadav@halifax.ca">williadav@halifax.ca</a>
Nathan Shatford	Survey Technician		

Find a copy of current minutes by visiting..... [www.halifax.ca](http://www.halifax.ca). Then go to Inside HRM/Business Units/Corporate Safety/Committee minutes/NSUPE Local 13

### **IMPORTANT CONTACT INFORMATION:**

HRM Corporate Safety; <a href="mailto:corpsafety@halifax.ca">corpsafety@halifax.ca</a>
NS Department of Labor; <a href="http://www.gov.ns.ca/lae/healthandsafety.ca">www.gov.ns.ca/lae/healthandsafety.ca</a> 424-5400
JOH&S Local 13 Committee; <a href="mailto:nsupe13johs@halifax.ca">nsupe13johs@halifax.ca</a>

Agenda Items	Discussion/Decision	Action
1. Call to Order	Call to order at 9:04 am	
2. Opening Remarks	MGMT minute taker requested; Scott Hill volunteered. Welcomed Nathan Shatford – Survey Technician who is interested in joining the committee	
3. Approval of the minutes	May minutes approved by Jeff Spares and seconded by Steven Buckland	
4. Business Arising from Minutes	None	
5. Old Business	Thank You to Brad Whalen for his service to the Committee. Brad has left HRM for a position with the Province. This leaves a new vacancy along with the position held by Tamar. Hope to fill these at the June Union meeting.	
6. New Business	<p>1)All committee members must have JOHSC training. Please contact Dave Williams for more info.</p> <p>2) Once a member of the committee you will have access to the Shared EMAIL Folder. One of the folders holds member training please update your training as received. See Paula or Shaun Anderson for access to the folder.</p> <p>3)Dave Williams found a link for free WHMIS 2015.Please visit: <a href="http://Skills Online NS - Bluedrop Learning Networks (coursepark.com)"><u>Skills Online NS - Bluedrop Learning Networks (coursepark.com)</u></a></p> <p>4) Peter received questions about Fire Wardens and First Aid – What locations have Fire Wardens and a dedicated person that provides first aid and how does this look with people working from home?</p> <p>Dave Williams – Dave not sure about Fire Wardens and deferred to Mark Raynor or Kelly Hopkins Godwin. Suggested we invite Kelly and Mark to a meeting. Dave noted there is still a bunch of unanswered questions about WFH and how legislation applies to the Employer where the residence is both a home that garners privacy yet a workplace where an employer might have responsibility.</p> <p>Paula spoke about Fire Warden being the Fire Warden for Eric Spicer. She noted Jason Walker has replaced Kelly Hopkins Godwin and he is a member of this committee.</p>	

	<p>Q: Peter-is there training?</p> <p>Paula sat with real Estate staff and didn't have any accredited training.</p> <p>Adam noted he did take formal training but HRM is retooling and looking at offering it in a different way – via Fire Prevention possibly.</p> <p>Dave spoke about First Aid. Dave noted that First Aiders should be posted on the Safety Boards but that doesn't always happen.</p> <p>Scott Shared the First Aid Regulations to the screen for all to see from: <a href="https://www.novascotia.ca/occupational-health-and-safety/first-aid">Regulations - Occupational Health and Safety - First Aid (novascotia.ca)</a></p> <p>5) Mask Policy – The Mask Policy came out a few days after we spoke about it here at the Committee. Please review as you may get questions on it</p> <p>6) Heat in Office's – Should you have a concern or be advised of a concern first step is to contact BMS so they can review</p> <p>7) Steve Buckland reminded people to review their workplace especially with staff returning after extended periods working from home</p> <p>8) Peter noted that anyone with new employee's or students to stress safety in the workplace</p>	
<p><b>7. Review of Accident/Incident Reports</b></p>	<p><b>None !</b></p>	
<p><b>8. Next Meeting</b></p>	<p><b>Thursday, July 8<sup>th</sup>, 2021 9:00am</b> via Microsoft Teams</p>	
<p><b>9. Adjournment</b></p>	<p>Meeting adjourned 9:35 am by Peter Jollimore</p>	
<p><b>10. Approval</b></p>	<p>These minutes were approved by Peter and Jeff on June 11<sup>th</sup>, 2021</p>	