

**November 12, 2021**

**2022 Vacation Picks – Reminder Deadline is Tuesday**

As per Article 14.03 Vacation Scheduling:

(d) Vacation lists shall be circulated by October 15 of the year prior to in which the vacation is to be taken so that employees may indicate their preferred dates for the upcoming vacation year. The approved vacation schedule for the upcoming vacation year shall be posted on December 1 by the Employer. **Employees who do not indicate preferred dates for vacation at least ten (10) working days before December 1 (end of day Nov. 16.) will be allocated vacation dates on a first come first served basis and the provision of seniority to resolve conflicts shall not apply unless two (2) or more employees apply at the same time.**

**Reminder \*\* General Membership Meeting – Wednesday, November 17<sup>th</sup>**

Time for our next General Membership meeting, to be held at noon (12:00 AST) on Wednesday, November 17<sup>th</sup>. On the agenda are the Elections for three Executive Vice President term positions. One of those positions is the combination position of Vice President/Communications Officer. If you have considered being a member of the Local 13 Executive this may be your time to join. If you would like more information on the positions, please reach out to any Executive member to learn more.

We will also be conducting elections for delegates for the NSUPE Biennial Convention to be held Sunday November 21, 2021 9a.m. – 5p.m. virtually via Zoom; along with the ratification of the Bargaining Team/Negotiations Committee. Lastly on the agenda for elections we will be filling a vacancy on the JOHSC. There will also be committee reports along with any new business. The minutes from the June membership meeting have been circulated along with the draft agenda for the November meeting. If you didn't already get the appointment for the meeting or did not receive the minutes and agenda, send an email to Melanie Parker at [melanie.parker@halifax.ca](mailto:melanie.parker@halifax.ca) and everything will be passed along.

**HRM Pension Plan VIRTUAL Session**

The HRM Pension Plan welcomes you to join their VIRTUAL presentation on the general HRM Pension Plan benefits and features on **Thursday November 25<sup>th</sup> at 6:00 p.m.** The session will be provided through Microsoft Teams and will last approximately 60-75 minutes. Whether you are newly hired, mid-career or approaching retirement, this pension information session is for you! Note: This is not a retirement readiness/financial planning session. It is a presentation of the HRM Pension Plan benefits and features. This session is open to current members of the HRM Pension Plan. Advanced registration, along with a valid email address is required. To register, contact the HRM Pension Plan Office by phone: 902-490-6213 or 1-888-490-6213 or at [HRMpension@halifax.ca](mailto:HRMpension@halifax.ca) \*\*Please see attachment for specifics for registration.

**United Way Halifax Employee Payroll Campaign**

When you donate to the [UWH Employee Payroll Campaign](#), every dollar helps make a positive local impact. It's your generosity that helps remove barriers to life-changing programs and services for those who need it the most. This is especially important this year, as the long road to COVID-19 recovery will be felt most acutely by marginalized individuals and families in our region.

This year consider supporting UWH in a way that feels right for you. Through the secure [online platform](#) you can make a payroll deduction or a one-time donation by credit card. If you'd prefer to donate by phone, you can call UWH at 902.422.1501. As a thank you for your contribution, you'll automatically be entered for [weekly prize giveaways](#).

**HRM Municipal Flu Clinics**

Getting a flu shot remains the best way to protect yourself, and those around you, from the flu. Public Health recommends Nova Scotians aged 6 months and up receive their flu shot between late October to mid-December to prepare for flu season.

NSUPE Local 13 Member Communication

<https://nsupe.ca/local-13/>

The municipality’s annual flu clinic program for employees takes place starting next week. Drop in at the flu immunization clinic that is most convenient for you:

| Monday,<br>November 15 <sup>th</sup>   | Tuesday,<br>November 16 <sup>th</sup>  | Wednesday,<br>November 17 <sup>th</sup>   | Thursday,<br>November 18 <sup>th</sup>  | Friday,<br>November 19 <sup>th</sup>      |
|--|--|---|---|---|
| 3825 Macintosh St<br>Boardroom   | Duke Tower<br>7 <sup>th</sup> floor Boardroom                                      |   | 40 Alderney Gate<br>1 <sup>st</sup> floor Boardroom                                 | 375 Cowie Hill Rd<br>Meeting Room         |
| 8am – 10am   | 8am – 11am   |   | 8am – 11am  | 8am – 10am                                |
|  | 40 Alderney Gate<br>1 <sup>st</sup> floor Boardroom                                | 150 Thornhill Dr<br>2 <sup>nd</sup> floor Boardroom                                 | Duke Tower<br>7 <sup>th</sup> floor Boardroom                                       |   |
|  | 1pm – 3:30pm   | 3pm – 5pm   | 1pm – 3:30pm  |   |
| Monday,<br>November 22 <sup>nd</sup>   | Tuesday,<br>November 23 <sup>rd</sup>  | Wednesday,<br>November 24 <sup>th</sup>   | Thursday,<br>November 25 <sup>th</sup>  | Friday,<br>November 26 <sup>th</sup>      |
| <i>Burnside Transit*</i><br>200 Ilesley Ave<br>2 <sup>nd</sup> floor Training Room | <i>Burnside Transit*</i><br>200 Ilesley Ave<br>2 <sup>nd</sup> floor Training Room | <i>Ragged Lake Transit*</i><br>80 Grassy Lake Dr<br>1 <sup>st</sup> floor Boardroom | <i>Ragged Lake Transit*</i><br>80 Grassy Lake Dr<br>1 <sup>st</sup> floor Boardroom | Turner Depot<br>11 Turner Dr<br>Lunchroom |
| 8am – 11am   | 1pm – 3:30pm   | 8am – 11am  | 1pm – 3:30pm  | 8am – 10am                                |

**To prepare for your flu clinic:**

- Wear loose-fitting clothing
- Bring your Nova Scotia Health Card
- Wear a mask and follow standard COVID-19 protocols

It’s safe to receive the flu vaccine before, after or even at the same time as receiving the COVID-19 vaccine. COVID-19 vaccinations do not protect against the flu.

If you’re unable to attend a municipal clinic, consider getting a flu vaccination from your family physician, pharmacist, or walk-in clinic, available at no cost.

**Practice healthy habits**

Although the vaccine is the most important action you can take to prevent the spread of the flu, it’s important to continue practicing the healthy habits developed throughout the pandemic, such as practicing proper coughing and sneezing etiquette, frequent hand washing, cleaning surfaces, wearing masks, gathering safely, and staying home when sick.